

GNFC Camps Procedures, Rules, Regulations

Short Term Camping Reservation Procedures for Troops, Packs, Crews, and all Non-Scout Groups

Cabin reservations will be accepted by **mail only** prior to September 15th of each year and must be postmarked no earlier than August 15th. Beginning September 15th walk in and phone reservations will be accepted at the Council Service Center during normal business hours.

No reservations will be accepted without the total rental fee(s).

Each unit may **initially** request only 1 weekend overnight trip, with 3 choices for each request prior to October 1st of the current camping year (September through June). After October 1st, unlimited reservations may be made with payment in full for any opening on a first come first served basis.

The total reservation fee for the requested facility must accompany the weekend camping application. If a unit cancels 4 weeks prior to the scheduled weekend, 50% of the fees paid will be refunded to the unit upon receipt of a written request. If a unit cancels with less than 4 weeks notice, the fee is nonrefundable unless the facility is rented to another unit. If the camp is closed due to severe weather, an emergency, or power failure etc. refunds will be issued or the fees transferred to another weekend, space permitting. The Assistant Council Executive makes the final decision on any camp closing or camping related refund.

A camping permit will be issued only after the full fee is paid. Fees may be deducted from the unit account if there are sufficient funds in the account, and the Leader has proper authorization to use the account.

Firewood is available for purchase and must be ordered and paid for prior to your arrival at camp. Wood will be sold by the ½ face cord at a price to be determined and posted before each camping season.

All out of council units must present evidence of sickness and accident insurance at the time they make their reservations and upon their arrival at camp. Non-Scout groups must present evidence of current liability and accident insurance in the amount of \$1 million dollars for the time period they are using council facilities or their reservation will be cancelled and no refund will be provided.

All damage done to Council facilities will be billed directly to the unit or group renting the facilities. Examples include broken windows, graffiti, or vandalism of any type.

All units must comply with BSA and Council regulations regarding Youth Protection, Two Deep Leadership and Standards for Privacy while using Council facilities. Any failure to do so will result in the unit being asked to leave the facility immediately and having the matter referred to Council Leadership for review.

Short Term Tent Camping Policy

For all registered Scout Units a \$2.00 fee per person, at each camp for Tent Camping is required with a minimum of 5 people attending. A tent camping season permit is no longer required.

Lean-To Policy

Any Unit using a Lean-to on Council Property must use an approved flame resistant tarp to cover the front opening when needed. The Greater Frontier Council provides flame resistant tarps for our lean-tos. Units renting the lean-to will be responsible for any damage to the tarp and its mounting hardware

Camp Rules & Regulations:

A **roster** of **all** attending participants **must** be presented to the Camp Ranger upon arrival at Camp.

All units must comply with BSA and Council regulations regarding Youth protection, Two Deep Leadership and Standards for Privacy while using Council facilities. Any failure to do so will result in the unit being asked to leave the facility immediately and having the matter referred to GNFC management for review.

- No parking except in designated areas. (Ex. Parking lots) Transportation to and from the camp is the responsibility of each Scout's parent and should be coordinated through the unit. Drivers must be at least 21 years old and hold a valid driver's license. Vehicles must be registered, insured, and inspected. **No one is allowed to ride on trailers or in the back of pickup trucks (whether or not it has a cap).** Drivers who break this rule will be asked to leave camp immediately. Unit leaders who knowingly allow this to happen will risk having their unit dismissed from camp. Safety first! All personal vehicles and drivers are subject to the terms as stated on the local tour permit application.
- No pets are allowed in camps.
- **Use** drinking water only from approved sources.
- Inside & Outside of buildings, as well as mattresses and bunks, **must** be thoroughly cleaned before checking out.
- All cans, bottles, refuse and garbage must be taken to the dumpster if available. There is **no** curbside pickup. Please check with the Camp Ranger to determine what disposal facilities are available while you are in camp. If disposal facilities are not available, you will be required to remove your refuse when you checkout.
- Use only approved latrines.
- Hacking of trees, defacing of buildings or damaging of equipment **will not** be tolerated. A fee **will be** assessed for damage of lost equipment.
- No standing trees will be cut.
- Fires may be kindled only in fireplaces, stoves or open places specifically designated by the Ranger.
- **All** open fires must be attended at all times and extinguished before leaving.
- Water is not to be used to extinguish wood stoves or fireplaces.
- Sledding is **prohibited** at camp Stonehaven.
- Sledding is permitted at Scouthaven and Schoellkopf only in designated areas and with Ranger's permission.

Camp Arrival & Departure:

If camping at a Council camp for short term camping, please follow the following arrival and departure rules:

- **Do not** arrive any earlier than 4:00 pm on Friday.
- Every group entering camp **must register with** the Camp Ranger immediately upon arrival
- You **must present** the Ranger with a copy of your Weekend Camping Permit, a complete Roster of Attendees and notify the Ranger of your planned departure time.
- **All** out of Council units must show evidence of accident insurance and have a valid tour permit with them.
- Depart no later than 3:00 pm on Sunday.
- Check out with the Camp Ranger before leaving.

Medication:

All medicines must be in their original containers and have original labels. All medications must be reported to the leader in charge and held in the possession by the parent/guardian of the youth.

Alcohol and illegal drugs:

Alcohol and Illegal drugs are **prohibited** on any Scout outing and at any Boy Scouts of America camp. Anyone caught in possession will be removed from camp and the matter will be referred to Council Management for review.

Tobacco:

Tobacco products and smoking are **prohibited** on any Scout outing or campout. Since Scout camp is hardly the place for a boy to learn to smoke. All adults are required not to smoke in front of the boys.

Emergencies:

When an emergency presents itself, the following steps should be followed:

- Stay calm.
- Take all steps to ensure that the further injury or potential injurious situations have been dealt with.
- Report the emergency to the Camp Ranger or his designate.
- Give a very clear and calm report - who, what, where, when, how, etc.
- Follow all Injury and Blood Born Pathogen Guidelines outlined in this manual.

Camp Courtesies:

- There should be a small supply of wood at your camp when you arrive and you should leave a small supply when you depart.
- A Scout should leave the camp in better shape than you received it.
- Outdoor fires must be extinguished before checking out.
- Stoves and refrigerators should be cleaned before leaving.
- Fireplaces and woodstoves should be allowed to burn down. Do not use water to extinguish fires in stoves or fireplaces.

Cub Scout Short Term Camping

Supervision:

Wolfs & Bears – every Cub Scout attending a short-term campout **must** be accompanied by at least one parent/guardian. Adult family members are responsible for all children in their own family at all times.

Webelos Dens (4th and 5th graders) – every Webelos Scout attending a short-term campout **should** be accompanied by a parent/guardian. Adult family members or a designated adult are responsible for all children in their supervision.

Leadership:

Leadership **must** be two deep with one adult of at least 21 years of age. One of these leaders **must** have completed training in Youth Protection, Basic Adult Leader Outdoor Orientation (BALOO), and liquid Fuels training if the unit is planning to use liquid fuels or propane during this outing.

Location:

Cub Scouts and Webelos Scouts may not camp overnight except at Council camps or a location approved by the GNFC that meet the following requirements.

- Prior inspection by GNFC personnel
- An approved source of fresh water
- Proper rest room and sanitation facilities
- Safe site location (ex. State Park)

Any Cub Scout camping done after October 30th and before April 1st must be done indoors in a heated cabin or dormitory building. Lean-tos are not considered appropriate facilities during this time period

Sleeping quarters:

Male and female are **required** to have separate tents or sleeping facilities separated by a securable door. If housing other than tents is used, separate facilities **must** be provided for males and females. Married couples may share the same quarters **if** appropriate facilities are available. When staying in a tent, no youth will stay in the tent of an adult other than his parent/guardian.

No Cub Scout or Webelos Scout shall sleep on an upper level of a bunk bed. They must sleep on the lower bunk.